

DISTRICT OF LOGAN LAKE
BYLAW NO. 915, 2023

A bylaw to establish user fees and booking policies for the Logan Lake Recreation and Community Centre.

WHEREAS, Pursuant to section 194 of the *Community Charter*, Council may by bylaw, impose a fee payable in respect of all or part of a service of the municipality, or the exercise of authority to regulate;

AND WHEREAS, Council deems it favourable to establish regulations and fees for the use of the Logan Lake Recreation Centre;

NOW THEREFORE, the Council of the District of Logan Lake in open meeting, assembled enacts as follows:

1. This Bylaw may be cited for all purposes as "**DISTRICT OF LOGAN LAKE RECREATION AND COMMUNITY CENTRE USER FEE AND REGULATION BYLAW NO. 915, 2023.**"
2. This Bylaw shall take effect upon adoption.
3. District of Logan Lake Recreation Centre User Fee Bylaw No. 896, 2022 and all amendments thereto are hereby repealed in their entirety.
4. Schedules attached hereto and form part of this Bylaw are as follows:

Schedules

- "A" Recreation Centre User Fees & Rates
- "B" Recreation Centre Booking Procedure
- "C" Recreation Centre General Policies

READ A FIRST AND SECOND TIME this 26th day of September, 2023

READ A THIRD TIME this 26th day of September, 2023

RECONSIDERED AND ADOPTED this 10th day of October, 2023

Mayor (R. Smith)

Corporate Officer (L. Grimm)

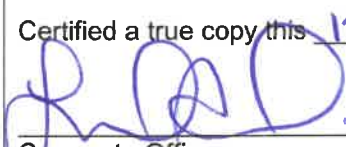
INDEX OF AMENDING BYLAWS

Bylaw 919 Adopted February 20, 2024

Note to Users

"WHEREAS each bylaw consolidation shall be proof, in the absence of evidence to the contrary, of the original bylaw, of all bylaws amending it and of the fact of adoption of the original and all amending bylaws", pursuant to 'Authority to Consolidate Municipal Bylaws No. 655, 2009', which was adopted on the 3rd day of November, 2009.

Certified a true copy this 15 day of March, 2024.



Corporate Officer
District of Logan Lake

Schedule "A"
RECREATION CENTRE USER FEES & RATES

1. USE AFTER REGULAR POSTED HOURS

Where any booking runs past regular seasonal posted operating hours **an additional fee of \$50 per hour in addition to regular rates in Schedule A**, will be charged in order to help offset employee overtime costs.

2. HOCKEY ARENA "WITH ICE" (per hour)

(*Tournament Day Rate (more than 6 hours) – 10% discount on hourly rates)
(Winter Season: October 1st – April 30)

| | <u>Hourly Rate</u> |
|--|---------------------------|
| Hockey Rink Area | \$75 |
| • Egistered Local Not for Profit / Minor Hockey / Figure Skating / Yuth (under 18) | \$65 |
| • Adult / Family Use (Stick & Puck) | \$100 |
| • DoLL Drop In Hockey (per person) | \$7 |
| • DoLL Public Skating / Stick & Puck (per person) | \$3 |
| • Not for profit Community Event *One time use at the discretion of the CAO | \$0 |

"Bylaw 919"

3. CURLING ARENA "WITH ICE" (per hour)

| | <u>Hourly Rate</u> |
|-------------------------------------|---------------------------|
| Curling Rink Area (3 Sheets) | \$60 |
| • Curling Rink (\$20 per sheet) | \$20 |
| • Drop in curling (per person) | \$3 |

4. HOCKEY / CURLING ARENAS "NO ICE" & CONCESSION

| | <u>Hourly Rate</u> | <u>Day Rate (8 hours)</u> |
|---|--------------------|---------------------------|
| Curling Rink Area | \$55 | \$260 |
| • Registered Local Not for profit (Ticketed Event or Youth Sport Association) | \$27 | \$130 |
| • Registered Local Not for profit (No Charge Community Event) | \$0 | \$0 |
| Hockey Rink Area | \$65 | \$325 |
| • Registered Local Not for profit (Ticketed Event or Youth Sport Association) | \$32 | \$160 |
| • Registered Local Not for profit (No Charge Community Event) | \$0 | \$0 |

| | <u>Day Rate</u> | <u>Damage Deposit</u> |
|---|-----------------|-----------------------|
| Concession Flat Rate | \$150 | \$130 |
| • Registered Local Not for profit (Ticketed Event) | \$75 | \$130 |
| • Registered Local Not for profit (No Charge Community Event) | \$0 | \$130 |

(Users will be required to have an Interior Health Inspection)

5. OTHER RENTALS (per day)

| | <u>Hourly Rate</u> | <u>Day Rate (8 hours)</u> |
|---|--------------------|---------------------------|
| Community Centre | \$20 | \$150 |
| • Registered Local Not for profit (Ticketed Event) | \$10 | \$75 |
| • Registered Local Not for profit (No Charge Community Event) | \$0 | \$0 |

| | <u>Day Rate</u> | <u>Damage Deposit</u> |
|---|-----------------|-----------------------|
| Community Centre Kitchen Flat Rate | \$150 | \$130 |
| • Registered Local Not for profit (Ticketed Event) | \$75 | \$130 |
| • Registered Local Not for profit (No Charge Community Event) | \$0 | \$130 |

(Includes use of kitchen dishes)

(Users will be required to have an Interior Health Inspection)

6. OTHER RENTALS (per day)

| | |
|--|--------------|
| Use of PA system (outside of Recreation Centre) | \$40 |
| Tables (outside of Recreation Centre) | \$7 |
| Chairs (outside of Recreation Centre) | \$1 |
| Damage Deposit for other Rentals | \$200 |

(Use of PA system, Tables and Chairs included in rental of facilities within the Recreation Centre)

7. CLEAN UP AND DAMAGE DEPOSIT

- a) For events or functions, a deposit of up to \$1,000.00 may be required. Where Recreation Centre Staff are required to clean up a facility following any event, or damage has occurred, a portion of the deposit shall be retained. Where no damage or cleanup is required following an event, the full deposit shall be returned.
- b) Where more damage has been sustained than the deposit covers, the additional cost of damage shall be billed to the user.

8. LONG TERM CONTRACTS

Council shall have the right to negotiate separate contracts for longer term uses of Recreation Centre facilities.

9. LIABILITY INSURANCE

An additional premium (as per Sport BC Insurance Agencies Ltd. current User Group Rating Schedule) shall be added to each rental rate (**excluding public skating and stick and puck**) at the time of booking for each user who does not present proof of liability insurance at the time of booking for liability insurance coverage. The District must be named as "additional Insured" for liability insurance pertaining to use of the Recreation Centre facilities.

Schedule "B"
RECREATION CENTRE BOOKING PROCEDURE

1. BOOKING LOCATION

All bookings shall be made at the Recreation Centre with Recreation Centre staff.

2. CANCELLATIONS

- a) All cancellations must be made 24 hours prior to a schedule booking
- b) Repeated last minute cancellations within 24 hours of scheduled booking will require 100% of the user rate to be paid at the time of future bookings. This requirement will be enforced at the discretion of the facility Director or their Recreation Centre Staff Delegates.

3. TELEPHONE BOOKINGS

Recreation Centre Staff may accept tentative bookings over the telephone.

4. BOOKINGS REQUIREMENTS

- a) All bookings must be made by person(s) 19 years of age or older and shall be responsible for supervision of the rental space.
- b) The booking person(s) must ensure constant supervision of any youth within their group younger than 19 years of age.
- c) The booking person(s) must be responsible for setting up, tidying, and cleaning up of the rental space after the booking.
- d) The booking person(s) is responsible for damages to the facility rental area and its contents. Improper use of the space will result in denial of future use.

5. SPECIAL BOOKINGS

All special request bookings, not covered under this Bylaw, may be approved by the facility Director or their Delegates, but must be further be approved by District Council if there are cost implications that cannot be accommodated under approved annual operational budgets.

Schedule 'C'
RECREATION CENTRE GENERAL POLICIES

1. MAXIMUM OCCUPANCY LOADS

All bookings for events or functions with occupancy loads greater than 60 people are required to submit a special events permit through the District Municipal Hall which will be considered for approval by the Fire Chief, Facility Director, and the Chief Administrative Officer.

| | |
|------------------------------------|-----|
| Hockey Arena Floor Area | 600 |
| Hockey Arena Stands and Lobby Area | 450 |
| Curling Arena Floor Area | 350 |
| Upstairs community Centre | 150 |

2. EVENTS OR FUNCTIONS WITH LIQUOR SALES

All events or functions requesting sales of liquor are required to obtain a liquor license and are required to submit a special events permit through the District Municipal Hall which will be considered for approval by the Fire Chief, Director of Public Works, and the Chief Administrative Officer.

3. SUB LEASING

Subleasing of facilities at the Recreation Centre shall not be permitted unless expressly authorized in writing by District Council.

4. RIGHT OF REFUSAL

The Council of the District of Logan Lake reserves the right to refuse the use or rental of any facility to any individual or group.

5. NO OVERNIGHT SLEEPING

The Recreation Centre shall not be used for overnight sleeping accommodations unless specifically approved by a resolution of Council.

6. ACCOUNTS RECEIVABLE

All fees are due and payable upon receipt of invoice.

7. GST APPLICATION

All user rates are subject to GST.