

**DEVELOPMENT APPROVAL APPLICATION(S)**

1. I am applying for the following development approval and will pay the applicable fee as shown:

- |   |          |
|---|----------|
| <input type="checkbox"/> An amendment to the Official Community Plan                        | \$350.00 |
| <input type="checkbox"/> An amendment to the Zoning Bylaw                                   | \$350.00 |
| <input type="checkbox"/> An amendment to the Official Community Plan Bylaw and Zoning Bylaw | \$600.00 |
| <input type="checkbox"/> The issuance of a Development Permit                               | \$150.00 |
| <input type="checkbox"/> The issuance of a Development Variance Permit                      | \$150.00 |
| <input type="checkbox"/> The issuance of Temporary Use Permit                               | \$150.00 |

Date \_\_\_\_\_

Fee paid in full \_\_\_\_\_

2.

\_\_\_\_\_  
Property Owner's Name (please print)

\_\_\_\_\_  
Authorized Agent or Owner (please print)

\_\_\_\_\_  
Address of Owner

\_\_\_\_\_  
Address of Agent

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Telephone Number

3.

\_\_\_\_\_  
Legal description of the property

\_\_\_\_\_  
Civic address of the property

\_\_\_\_\_  
P.I.D. number of the property

4. Describe briefly the nature of the application (i.e. zoning amendment from R1 to R2; variation of interior side yard setback by 1.5 m, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Existing zoning of the property \_\_\_\_\_

6. Describe the existing use of the property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Describe the existing land use and buildings on all lots adjacent to and surrounding the subject property:

(a) North \_\_\_\_\_

(b) East \_\_\_\_\_

(c) South \_\_\_\_\_

(d) West \_\_\_\_\_

8. Describe in more detail the proposed development of the property and any variances or amendments to existing plans, bylaws or permits that are necessary to accomplish the proposed development (attach separate page if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Describe the services available to the property or the possibility of providing services:

- (a) Roads \_\_\_\_\_
- (b) Water \_\_\_\_\_
- (c) Sewage \_\_\_\_\_
- (d) Other \_\_\_\_\_

10. Is the property subject to flooding: Yes \_\_\_ No \_\_\_

11. This application must be fully completed and supported by the following documents:

- (a) A State of Title Certificate from the Land Titles Office.
- (b) Payment of the applicable fees outlined in 1 above.
- (c) Two plans to appropriate scale showing the following:
  - (i) boundaries and dimensions of subject property;
  - (ii) size and location of existing and proposed building(s) on the site(s) including distances to the boundary lines of the property;
  - (iii) location and name of road(s) adjacent to the property;
  - (iv) north arrow and scale;
  - (v) location of bodies of water adjacent to or on the site(s);
  - (vi) topographic information in the form of contours or spot elevations;
  - (vii) high water mark of any adjacent stream, river or lake;
  - (viii) proposed subdivision layout showing the number and approximate location of lots; and
  - (ix) any other information as required by the Clerk in order to obtain as much information as possible regarding the proposed development.
  - (x) full and complete landscaping plans.
  - (xi) building profiles (in color if possible).
- (d) Detailed description of access to the subject property, including:
  - (i) traffic site plan;
  - (ii) name of the closest major highway;
  - (iii) point of intersection with access road; and
  - (iv) distances and landmarks.

12. Any other information or comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby declare the information contained herein is, to the best of my knowledge, factual and correct.

\_\_\_\_\_  
(Signature of Owner/Agent\*)

\_\_\_\_\_  
(Date)

\*(If an agent is handling the application, please supply authorization from the owner.)

**SCHEDULE "B"**

District of Logan Lake Bylaw 714, 2012

**Official Community Plan and/or Zoning Bylaw Amendment(s)  
Development Approval Process**

(Section 890 to 894 of the Local Government Act)

The owner and/or agent submit the application, being  
Schedule "A" and fees to the District office



A designated officer or employee reviews the application and forwards a  
report to Council via a Regular Council meeting, including the applicable  
Official Community Plan and/or Zoning Bylaw amendment(s)



Council, at a Regular Council meeting, reviews the report and denies the  
application or approves the public process; gives first and second  
reading to the bylaw(s); and sets the date for the Public Hearing



A designated officer or employee refers the application to government agencies  
for review, as may be required and proceeds with notice of the Public Hearing



Council conducts a Public Hearing, including receipt  
of agency comments and/or public comments



Council, at the Regular Council meeting following the Public Hearing,  
considers third reading and adoption of the amending bylaw(s)



A designated officer or employee notifies the owner/agent of  
Council's decision and completes the in-house process.



**SCHEDULE "C"**

District of Logan Lake Bylaw 714, 2012

**Development Permit**

**Development Approval Process**

(Section 920 of the Local Government Act)

The owner and/or agent submit the application, being Schedule "A" and fees to the District office



A designated officer or employee reviews the application and refers the application to government agencies for review, as may be required



A designated officer or employee forwards a report, including a draft permit to Council via a Regular Council meeting



Council, via a Regular Council meeting, approves or denies the application



If approved the designated officer or employee issues the permit; advises the applicant accordingly and files a Notice with Land Titles.



**SCHEDULE "D"**

District of Logan Lake Bylaw 714, 2012

**Development Variance Permit  
Development Approval Process**

(Section 922 of the Local Government Act)

The owner and/or agent submit the application, being  
Schedule "A" and fees to the District office



A designated officer or employee reviews the application and  
forwards a report to Council via a Regular Council meeting



Council, at a Regular Council meeting, reviews the report and denies the application  
or approves the public process and sets the date for the hearing



A designated officer or employee refers the application to government agencies  
for review, as may be required and proceeds with notice for the hearing



Council, at a Regular Council meeting, conducts a hearing  
and denies or approves the permit



If approved a designated officer or employee issues the permit; advises  
the applicant accordingly and files a Notice with Land Titles.



**SCHEDULE "E"**

District of Logan Lake Bylaw 714, 2012

**Temporary Use Permit  
Development Approval Process**  
(Section 921 of the Local Government Act)

The owner and/or agent submit the application, being  
Schedule "A" and fees to the District office



A designated officer or employee reviews the application and  
forwards a report to Council via a Regular Council meeting



Council, at a Regular Council meeting, reviews the report and denies the application  
or approves the public process and sets the date for the hearing



A designated officer or employee refers the application to government agencies for review,  
as may be required and proceeds with notice for the hearing



Council, at a Regular Council meeting, conducts a hearing  
and denies or approves the permit



If approved a designated officer or employee issues the permit; advises  
the applicant accordingly and files a Notice with Land Titles.