



Expression of Interest (EOI)

Meadow Creek Golf Course Food & Beverage Operations

April 2026

Prepared by:
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District of Logan Lake
Box 190, 1 Opal Drive
Logan Lake, BC V0K 1W0

1. Background & Context

Meadow Creek Golf Course is a municipal 9-hole golf course located in Logan Lake, BC. The course serves both residents and visitors and is a key recreational and social hub within the community. From this EOI the District would enter into discussions with a qualified operator to enhance overall user experience by activating the clubhouse food and beverage space.

- Seasonal operations with peak demand in spring–summer
- Opportunities to expand shoulder season and winter use
- Need for reliable operator to support tournaments and events
- Limited local dining options create opportunity

2. Objectives

The successful operator would share in the following ideals to which the District would like to see the facility operated under:

- Provide high-quality food and beverage services
- Enhance golfer and visitor experience
- Support tournaments and events
- Create a welcoming community gathering space
- Encourage sustainable and financially viable operations

3. Facility Description

The clubhouse facility includes the following approximate components (to be verified by proponents):

Upstairs

- Commercial kitchen area (approx. 300 sq ft)
- Bar/service counter
- Indoor dining and balcony area (80 maximum occupancy)
- Storage and dry goods areas
- Washroom access

Downstairs

- Commercial kitchen area (approx. 200 sq. ft)
- Bar/service counter
- Outdoor patio seating (seasonal)
- Indoor lounge/ dining area (36 maximum occupancy)
- Storage and dry goods areas
- Washroom access (shared/public)

Existing equipment may include basic kitchen infrastructure; proponents should confirm condition and suitability.

4. Scope of Services

- Operate restaurant and lounge
- Provide food & beverage service to golfers and public
- Support tournaments and events
- Optional catering and special events
- Potential year-round or extended seasonal operations

5. Term

Initial one (1) year term with potential renewal based on performance and mutual agreement.

6. Financial Models

The District is open to the following financial structures:

- Fixed Rent (monthly base rent)
- Percentage of Gross Revenue
- Hybrid Model (base rent + revenue share)

7. Submission Requirements, Format and Instructions

Submissions must include the following:

- Business profile and relevant experience
- Operating concept and plan (hours, staffing, season)
- Financial proposal
- References
- Submit as a single PDF document with clearly labeled sections

Proponents are requested to submit their Expression of Interest with the subject “**EOI-2026-04 Meadow Creek Golf Course Food & Beverage Operations**” to the undersigned via email at cao@loganlake.ca by the closing time of 2:00 P.M. Local Time, Thursday April 30, 2026. Submissions may also be hand delivered to:

District of Logan Lake
1 Opal Drive
Logan Lake, BC V0K 1W0

Attn: Wade Archambault, Chief Administrative Officer

8. Mandatory & Rated Criteria

The following criteria are mandatory and will be used for evaluating all proposals submitted as part of this EOI.

- Complete submission which will be rated upon the following:
 - Experience & Capacity
 - Concept & Innovation
 - Financial Proposal
 - Community Fit
- Ability to obtain required licenses
- Acceptance of general lease terms

9. Evaluation Process

Submissions will be reviewed by an evaluation committee. Shortlisted proponents may be invited to interviews or negotiations.

10. FOIPPA, Confidentiality, Conflict of Interest and Procurement Conditions

- Submissions may be subject to disclosure under the Freedom of Information and Protection of Privacy Act (FOIPPA).
 - Proponents should clearly identify any confidential information
- Proponents must disclose any actual or potential conflicts of interest. Failure to do so may result in disqualification
- District reserves the right to accept or reject any submission, cancel the process, or negotiate with any proponent.